English courses 24/25

Medway Adult Education
IAENGLISH

We offer a range of English courses, with options that include morning, afternoon or evening classes. Entry level classes provide a short introduction to formal classroom learning. They are designed to build up the basic English skills necessary for everyday life, and will allow you to gain confidence before progressing on to a longer English course. We also offer courses for more confident English learners. These courses are designed for those learners, who are confident that they can commit to longer periods of study. These courses can lead to gaining a Functional Skills English qualification at either level 1 or level 2.

Start Date: 01 August 2024
Start Time: 00:00
Lessons: 0
Weeks: 0
Hours: 0.00

Venue

What will I learn on this course?

Learners will:
- Use different styles of writing suitable for work and everyday life.
- Use reading skills, such as skimming and scanning, to obtain specific information. .
- Speak clearly when presenting information in discussions.

Level 1 & 2 learners will:
- Use different styles of writing both handwritten and word processed for everyday practical purposes, e.g. writing effective letters and emails
- Learn how to make effective use of layout and language features in order to create a range of different texts e.g. emails news articles, reports and reviews.
- Participate effectively in group discussions and give short structured presentations
- Use reading skills, such as skimming and scanning, to obtain specific information
- Use your English skills to conduct small scale projects e.g. writing CVs and designing posters

In order to study on some courses, you may need access to a computer, or tablet plus an Internet connection. These will be required to access to a dedicated Moodle course website for course content and independent self-study. Tutors will also signpost you to other suitable apps and online study resources.

Is this course suitable for me?

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Is there anything I need to know about the course?

This course is only for learners aged 19+
The course is suitable for beginners or those who want to develop their
Adult Literacy skills.
Before you begin your studies, an initial English assessment will take place in order to help us to place you on the most suitable course. In order to help you be successful with your studies, it is expected that you attend classes on a regular basis (at least 90% of the time). You will also be expected to make enough time to complete your homework and practise your English skills between sessions

Will there be additional costs?

These courses are free of charge and there are no additional costs providing that you do not already hold a level 2 English qualification at grade C (4)or above.*Other eligibility conditions may apply.

What could I go on to do after this course?

For those learners achieving Functional Skills English level 2, there is the possibility progress on to study GCSE English Language.

If you wish to explore your learning, work or career options, you can speak to a fully trained careers advisor on 0800 100 900. https://nationalcareersservice.direct.gov.uk
If you need further advice please telephone 01634 338400.

Attendance Policy

In order to get the most out of your course you will need to attend as many sessions as possible. We recommend at least 90%. If you do have a holiday booked during term time please let the tutor know in advance so that we can help you catch up on missed sessions and ensure that you still achieve the course outcomes. If you are unavoidably ill or unable to attend please contact 01634 338400 so that we can let your tutor know, and so they can send you any work you may have missed

How are digital skills used and enhanced on this course

You may need to use the internet for some of your course - using a tablet, laptop or computer.   The tutor will speak to you about useful websites, apps and online resources which you may be asked to use for homework.

Health and Safety

We try to make sure your class is as safe as possible. If you are worried about anything, please talk to your tutor or our Safeguarding Officer.

E-Learning Etiquette

Please make sure you and everyone at home are fully dressed when you are joining classes online, and that no personal information (address, bank details) can be seen.